



**DIVINE
CHILD**
HIGH SCHOOL

Department of Athletics

Job Title: Head Boys Varsity Golf Coach

Reports to: Director of Athletics

Job Summary

The Head Boys Varsity Golf Coach reports directly to the Athletic Director and has the primary responsibility for administering all levels of the boy's golf program. The successful candidate will be required to follow the procedures of the high school's athletic program, as well as those of the Michigan High School Athletic Association (MHSAA).

Essential Duties

- Has full responsibility for the overall supervision and development of the boy's golf program, including the junior varsity team.
- In charge of assignments and duties of the assistant coaches and all lower level head and assistant coaches in the boys golf program.
- In coordination with the Athletic Director, plans and implements team activities, tryouts, practices, events and summer activities.
- Teaches student-athletes to perform sound, safe fundamental techniques of the designated sport throughout the season.
- Follows league policies and site procedures, and all regulations set forth in Divine Child Coaches' handbook.
- Fosters training in conduct, ethics and sportsmanship for all participants and coaches.
- Works with a spirit of teamwork to schedule practices with other teams needs.
- Responsible for the safety and security of the team before, during, and after events and traveling to and from events. Coach may be required to ride the bus with the team.
- Verifies that the Athletic Director clears each team member before allowing him/her to tryout or practice as it pertains to academic, behavioral or medical eligibility.
- Responsible for distribution, collection, and general upkeep of all uniforms and equipment and providing an end of the season inventory.
- Oversees the safety conditions of the facility or area in which the assigned sport is conducted at all times athletes are present.
- Reports any unsafe conditions to the administration in a timely manner.

- Promotes the golf program by prompt, accurate reporting of scores to the local media while maintaining a positive relationship with the local media.
- Sets up a preseason parent orientation meeting for all levels to review eligibility, athletic code, team rules, and risk factors for all athletes.
- Complies with time constraints for practice and contest schedules, including holidays as well as off-season schedules.

Minimum Qualifications

- Previous golf coaching experience at the high school varsity level highly preferred.
- A proven, verifiable record of positive staff, student and administrative support and relationships.
- A proven, verifiable record of placing appropriate emphasis on good sportsmanship, academic excellence, positive attitudes and character.
- A demonstrated ability to teach, enforce, advocate and model appropriate behavior, character traits and educational values to students-athletes.
- A demonstrated ability to teach, organize and supervise assistants.
- A demonstrated ability to serve as a positive role model for student athletes and a commitment to holding all students and adults associated with the program to the same standards.
- A demonstrated ability to work with parent groups, administrators, staff and students.
- A demonstrated ability to organize and maintain positive communication with the community.
- Must possess patience, stability, talent and flexibility needed to respond to the demands of a large athletic program with limited facilities.

Terms of Employment:

This position will be posted until filled.

To ensure full consideration, send resume, cover letter, and list of contact information for three (3) references to: Bryan Rizzo Athletic Director, Divine Child High School, 1001 North Silvery Lane, Dearborn, MI 48128 - rizzob@divinechildhighschool.org